ScanPath™

Advanced Scanning Capabilities for Copiers

Scan to Office | Workflow | SharePoint | Web | DocRecord | File

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ScanPath™

Simply scanning a document from a copier/multifunction printer (MFP) is inefficient.

ScanPath automates your manual scanning processes. It enables users at the copier to do a lot more with their scanned documents with a lot less effort. ScanPath provides the advanced scanning and capture features not found on copiers.

Do More with Your Copier Scans

Automate Scanning Processes

At the copier, ScanPath users can select the desired predefined scanning or document process. Enter either your or another user's email address, or browse a folder on a network and select applicable folder, to which you want the file sent. Place your documents into the copier document tray and select "Enter."

Convert to Editable Word, Excel, PowerPoint, PDFs & More

Convert scanned documents to 8 different editable document and image file formats. ScanPath has a powerful optical character recognition (OCR) engine that recognizes the text images on a page and convert it into editable text.

| W | X | P | PDF Adobe *Searchable PDF* | PDF/A Adobe *PDF/A* | IMAGE Adobe *PDF Image* | RTF *Rich Text Format* | TIFF *TIFF* |

Browse & Scan Directly to Network Folders from Copier

Easily browse, and scan directly to, network folders from the copier user panel.

Scan Directly to Online Web Repositories & SharePoint

Automatically route scanned documents and images directly to the following web repositories: Google Drive, Dropbox, Box, Google Photos, Microsoft OneDrive, Microsoft Office365, and Evernote. Your repository log-in information is securely stored in ScanPath so you can log into both at the same time. This ability eliminates multiple manual steps and saves both time and money.

You can also automatically file documents scanned from the copier directly into the Microsoft SharePoint. You can also easily peruse SharePoint folders from the copier panel.

Scan-to-Me & Scan-to-Home

» Scan-to-Me allows users to scan a document to their email address. This is a quick way of getting a document into the email system.
» Scan-to-Home allows users to scan a document to their home folder. This places all scanned documents in a single and easy-to-retrieve folder.

Integrated with these Copiers

» Konica Minolta
» Kyocera
» Sharp
» HP

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Create Custom Automated Workflows

Custom document workflow processes can be created and published to the copier panel. These automatic processes eliminate manual document processing. Examples of workflows include:

- » Accounting (invoice scanning and processing, purchase orders, expense reports, etc.)
- » Legal (case records, discovery records, etc.)
- » Human Resources (employee records, resumes, etc.)

Specific Profiles for Users, Groups, & Machines

Each copier can have a different configuration and profile allowing maximum flexibility in multi-copier environments. Ideal when different departments require different copier profiles and capabilities. Additionally, specific profiles can be set for different users and user groups.

Integrated with Prism WorkPath Desktop

Prism WorkPath Desktop works seamlessly with ScanPath. WorkPath Desktop provides automated document processing at the desktop.

From the copier, you can quickly scan a document directly to that WorkPath process, selected from the copier User Panel, and the scanned document will be sent directly to your desktop where it will be automatically processed by WorkPath.

Native Language Support at the Copier

ScanPath has a native language support at the copier user panel for over 20 Western and Asian languages.

OCR Support for Over 25 languages

ScanPath can OCR documents in over 25 different Western and Asian languages. Users can select their OCR default language when installing ScanPath. An OCR language can be easily selected by a user from the front panel of the copier. ScanPath support same document multi-language OCRing.

Scan Directly to DocRecord folders

ScanPath is able to scan into DocRecord, Prism's all-inclusive, low cost electronic content management (ECM) system. Users scan to a dedicated watch-folder where DocRecord picks up the document and automatically extracts line-item data and then names, routes, indexes, and files it. This is ideal for organizations that bulk scan documents and require their automated data extraction and filing.

Microsoft Exchange Integration

Emails sent by ScanPath from the copier appear in the users Outlook Sent folder. This allows users to easily keep track of all emails from his/her desktop.

Benefits

- » Eliminate manual document processing
- » Easy to set-up and use
- » Saves time by automatically converting scanned documents to other file formats
- » Speeds processing times and eliminates errors
- » Automatic filing of documents into network folders, SharePoint, and other locations
- » Automatically scan to custom-built workflows
- » Send scanned documents to web repositories such as Google Drive

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Scan-to-Barcode Cover Sheet

A barcode cover sheet is ideal for documents that cannot be OCRed directly, due to quality or being handwritten, or with multi-page documents that are being batch scanned. A barcode cover sheet enables ScanPath to easily work with all non-integrated copiers and stand-alone scanners. The barcode cover sheet application is a browser-based application that allows for easy cover page configuration and printing.

FastLink™

ScanPath's FastLink™ enables custom links (dedicated scan-to buttons) to third-party applications that are accessible at the copier user panel. Within these custom copier scan-to buttons, data fields and database-driven fields can also be created for User selection. This allows ScanPath to interact with virtually any third-party application that can ingest a data file.

Integrated Bates Stamping *(for legal departments)*

Scan directly to predefined Bates stamping profiles from the copier user panel. Bates stamping profiles include document serialization, naming, dates and much more. ScanPath automatically adds these identifiers to scanned documents.

Licensed by the Copier

ScanPath resides on a local Microsoft Windows-based server. There are no restrictions on the number of people using ScanPath at each copier; however, each copier requires a ScanPath license.

	ScanPath™
Convert to PDF & PDF/A with Full-text Searchable OCR	◉
Convert to Word, Excel & PowerPoint	◉
Scan-to-Folders	◉
Scan-to-Email (Integrates with Microsoft Exchange)	◉
Scan-to-SharePoint	◉
Image Clean Up	◉
Individual MFP Profiles	◉
Easy Installation and Setup	◉
Integrated with Prism WorkPath	◉
OCR for Over 25 Languages	◉
Localized Interface in Multiple Languages	◉
Scan-to-Web Repositories (Box, Dropbox, Google Drive)	◉
Workflow & Zonal OCR	◉
Scan-to-Barcode Cover Sheet	◉
FastLink™ for Third-Party Software Integration	◉
Bates Stamping *(for legal departments)*	◉
Copier Integration: Konica Minolta, Kyocera, Sharp, HP	◉

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